LSUE Spring 2027 Registration Guide

INTRODUCTION

This Registration Guide is neither a contract nor an offer to contract. LSU Eunice reserves all rights to make adjustments and changes as it deems necessary without prior notice. The University reserves the right to cancel any courses in which there is not sufficient enrollment. Should a class be canceled after you enroll, you may add another course during the late registration/schedule adjustment period at the beginning of the term without penalty. If you have no alternate course preferences, you will receive a full tuition refund. Allow six to eight weeks to receive the refund.

REGISTRATION GUIDE PROVIDES VITAL INFORMATION

Other than the Academic Catalog, your Registration Guide may be the single greatest piece of resource material available to you. While the Catalog tells you everything in general about LSU Eunice, the Registration Guide tells you "Everything you need to know but are afraid to ask" about the spring semester. Look over the Registration Guide carefully, print out a copy, and be sure to bring it with you for advising and registration. **In order to be considered a registered student, all people must 1) meet with an advisor, 2) schedule classes, and 3) clear fees. Until all three steps are successfully completed, people are not considered registered for classes.**

MEET WITH YOUR ADVISOR BEFORE REGISTRATION

All students are strongly encouraged to meet with an academic advisor before registration begins. Academic advising is more than just the time to schedule next semester's classes; it is a decision-making process in which you not only receive clearance for registration but also obtain advice on your long-term plans for the future.

If you are a new, re-entry, or transfer student and need to attend orientation, you will meet with an advisor before orientation. If you are unable to meet with an advisor during orientation, you will need to schedule an appointment with an advisor prior to registering.

ADMISSION TO LSU EUNICE

To apply online for admission to LSU Eunice, visit the web site at https://www.lsue.edu/apply. Once the application is complete online, applicants will pay a $25 enrollment fee or have the fee charged when he/she schedules classes for the semester. The fee can be paid online using a credit card, or by check or money order mailed to: LSU Eunice • Office of Business Affairs • P.O. Box 1129 • Eunice, LA 70535.

ORIENTATION/REGISTRATION

Orientation/Registration offers incoming students a chance to learn about the University and meet with staff from key campus departments. It helps ease the transition into college life by providing vital information and opportunities for interaction with students, faculty, and staff.

Orientation is mandatory for all students who have earned fewer than 12 non-dual enrollment semester hours. Students re-applying to LSUE may be required to attend orientation even if they have more than 12 semester hours if they have a signed Contract for Success on file in the Student Success Center. Upon admittance to LSU Eunice, students may register online for Orientation/Registration. There is a $30 orientation fee. Check-in on orientation day will be at the Health and Technology Building. For more information, please call (888) 367-5783 ext. 208, or locally (337) 550-1208.

Orientation Schedule for Spring 2027 on the LSU Eunice campus: Health Technology Building. Orientations will start at 10:00 a.m. and end at 12:00 p.m. with a cap of 125 students plus 1 guest.

- January 8, 2027

Immunization Policy

In compliance with state law, LSU Eunice has adopted an immunization policy to protect students, faculty, and staff from outbreaks of measles, mumps, rubella, tetanus, and diphtheria for all students born after 1956 as well as meningitis and COVID-19 for all first-time freshmen and those students living on campus.

Students will not be allowed to complete registration or to attend scheduled classes unless they have furnished proof that they have satisfied this additional immunization requirement. That requirement can be met either by furnishing proof of immunity or by signing a waiver claiming exemption from the immunization policy. These options are described below.

Proof of Immunization: The state of Louisiana requires all students born after 1956 and attending state colleges and universities to furnish proof of the following immunizations: 2 doses of measles vaccine, at least 1 dose of each rubella (German Measles) and mumps vaccine, a tetanus-diphtheria booster and COVID-19 vaccine.

Measles Requirement: 2 doses of live vaccine given at any age, except that the vaccine must have been given on or after the first birthday in 1968 or later, and without immune Globulin. A 2nd dose of measles vaccine must meet this same requirement but should not have been given within 30 days of the first dose. A history of diagnosed measles is acceptable for establishing immunity but must be documented by the diagnosing physician. Note: Blood titer tests which confirm positive antibody levels to both types of measles are also acceptable evidence of immunity. Practically speaking, immunization is preferable to blood testing because of the relative cost and time.

Tetanus-Diphtheria Requirement: A booster dose of vaccine given within the past 10 years. Students can be considered to have completed a primary series earlier in life unless they state otherwise.

Your proof of immunization must be a signed record (see the reverse side) from a physician, public health clinic, or other health care provider giving the states of immunization or occurrence of disease or the results of a **serologic** test proving immunity. A copy of a “shot”

record provided by a clinic or health care provider is satisfactory. The required proof must be submitted to the LSU Eunice, Admissions, P.O. Box 1129, Eunice, LA 70535.

Waiver from Immunization Requirement. You may claim exemption for medical, personal, or religious reasons or a shortage of vaccine for meningitis and COVID-19. If you have a medical reason for not being immunized, you may submit evidence from your physician and the requirement will be waived. You may also claim exemption from the immunization requirement for personal or religious reasons. If you are not 18 years of age, a request for exemption must be signed by a parent or legal guardian. Persons who sign a waiver will be permitted to complete the registration process Proof/Waiver of Immunization Form. **However, if you claim exemption from the immunization requirement, the university will require you to leave the campus and will exclude you from class in the event of an outbreak of measles, mumps, rubella, tetanus, diphtheria, meningitis, or COVID-19. You will not be permitted back on campus until the outbreak is over or until you submit proof of adequate immunization. In addition, we warn you that as a result of your refusal to receive immunization for meningitis or COVID-19, if you contract one of these diseases, you may experience severe consequences which include death or permanent disabilities such as limb amputation, severe scarring, brain damage, and hearing loss.**

REQUIRED MENINGITIS IMMUNIZATION

Louisiana law requires all students entering any university for the first time, all students living on campus, and all transfer students to be immunized against meningitis unless a waiver is signed. Meningitis is a potentially fatal infection. When it strikes, its flu-like symptoms make diagnosis difficult. To learn more about meningitis, its symptoms, and its effects, read the information found here.

First-time students, transfer students, or a student living on campus, should (1) submit proof of inoculation for meningitis or
(2) provide a signed waiver. For students under the age of 18, a parent or guardian must also sign the waiver. This process must be completed before you are eligible to register for classes. Please send the appropriate documents as soon as possible to the following address so you may enroll in classes: LSU Eunice • Geaux Center (Room 117 in Mumphrey Center)
•
P.O. Box 1129 • Eunice, LA 70535.

TUBERCULOSIS TESTING

Tuberculin skin testing is required for all students who may be at risk for TB infection or disease, as defined by the American College Health Association guidelines. Categories of high risk students are listed on the LSU Eunice immunization form, and include students who have lived or traveled to certain countries/areas of the world (see Proof of Immunization Compliance form), students who have been in close contact with someone with TB, students with a history of alcoholism or IV drug use, students taking immunosuppressive medications, and those who have resided, worked, or volunteered in a prison, homeless shelter, hospital, nursing home, or other long-term treatment facility.

OFFFICE OF DISABILITY SERVICES

LSUE remains strongly committed to providing appropriate accommodations for students with disabilities. The Office of Disability Services (ODS) works to offer individualized services to ensure that all students have equal access to learn and succeed at LSUE. To receive accommodations, students must have their physicians or qualified professional's complete forms regarding their disabilities. ODS

encourages students to complete the accommodations registration process at least one month before classes begin to ensure that services are in place in a timely fashion. Forms and information are located on the LSUE website at www.lsue.edu/ods. For assistance, contact the office at ods@lsue.edu or 337-550-1206.

ACADEMIC POLICIES

For information concerning resigning from the University, requesting an "I" (grade of Incomplete), repeating a course, academic bankruptcy, or other academic policies, please consult the appropriate section of Academic Catalog.

ACADEMIC BANKRUPTCY

Under specified conditions, undergraduate students who have interrupted their college careers for a period of at least three consecutive calendar years may declare academic bankruptcy. Under this policy, college-level work done at an earlier date is eliminated from computation of the grade-point average and cannot be applied toward a degree at LSU Eunice. Such work, however, will not be removed from students' scholastic records and transcripts. Students qualifying for academic bankruptcy are admitted on scholastic probation. Academic bankruptcy declared at any other institution will be evaluated on an individual basis upon the student's admission to LSU Eunice. Students may obtain details on this policy from the Dean of their academic department.

Transfer students meeting for the first time with an advisor should tell the advisor about their previous college record and ask if academic bankruptcy is a viable option.

TRANSFER COURSE AGREEMENTS

LSU Eunice has written transfer agreements with the University of Louisiana at Lafayette and McNeese State University specifying which LSU Eunice courses are equivalent to courses at those institutions. Check with an advisor for details. Most LSU Eunice course numbers parallel the course numbers in the catalog of LSU A&M.

For additional information on transfer credit, check the Louisiana Board of Regents Articulation and Transfer (transfer guide). This matrix indicates transfer equivalencies of courses among Louisiana's public colleges and universities. The listing of courses in the matrices is not all-inclusive. There are courses that are articulate between campuses that are not listed in the matrices. Students who want more information about the transferability of courses for academic credit in general or credit toward a specific degree program should contact the appropriate member of the statewide articulation council or the Registrar's Office.

AMERICAN COLLEGE TEST (ACT)

The American College Test (ACT) Assessment Program, or its equivalent, provides relevant and timely information to assist students and LSU Eunice in making educational plans and decisions wisely. Administered by the Office of Student Affairs, LSU Eunice uses the ACT Assessment Program to place students on their initial courses based on the Louisiana Board of Regents guidelines.

The ACT Assessments, covering the subject areas of English, mathematics, reading, and science reasoning, are designed to assess general educational development. These scores are used for placement in English, mathematics, biology, and chemistry classes.

ACT Scores older than five years will not be used for placement. Special testing arrangements can be made for individuals with mental or physical disabilities.

The ACT Assessment and the ACT Residual tests are administered annually on the LSU Eunice campus. Students should note that scores from the ACT Residual taken at LSU Eunice may not be used by some colleges for eligibility or placement purposes. Students should check with their transfer institution about their admissions rules and procedures.

There is a charge for the ACT Assessment. Students should contact the Office of Student Affairs at 337-550-1218 stuaff@lsue.edu for further information. Spring 2027 ACT residual will be administered at a date to be determined.

FOR YOUR INFORMATION: LSU EUNICE'S ACT CODE NUMBER IS 015870.

PATHWAYS TO SUCCESS PROGRAM

Pathways to Success is a program designed to enhance students' freshmen-year experience. Students participate in a one- year program of study focusing on college success skills, mathematics, and English. Students are notified by letter through the Office of Admissions and registered for classes by the Student Success Center. Students wishing to place out of the Pathways to Success program must take the ACT exam and obtain a composite of 16 or higher or take the ACCUPLACER exam and place out of the developmental English, developmental mathematics, and reading sections of the exam prior to their first semester of attendance. Students can take placement exams in the on- campus Testing Center located on the first floor of the LeDoux Library.

ACCUPLACER PLACEMENT ASSESSMENT FOR LSU EUNICE STUDENTS

LSU Eunice uses the College Board's Next-Generation ACCUPLACER Assessment System to place students for ACT Scores older than five years, for students not having ACT Scores, or if a student has scored a 17 or less in English and/or 18 or less in mathematics. Students may go to the LSUE Testing Center Website www.lsue.edu/testing-center/ at least 24 hours in advance to schedule and for the proctoring of their placement assessment. Students not registering for the assessment at least 24 hours in advance may utilize the Walk in Registration, but seating is not guaranteed and there is an additional $10 charge. Students are encouraged to contact the Testing Center by phone at (337)-457-6116, by email at lsuetesting@lsue.edu or in person in the LeDoux Library, Room 100-C, for more information. (Campus Map) Students with transfer credit may be exempt from the assessment and should contact their academic advisor.

ACCUPLACER PLACEMENT ASSESSMENT FOR NON-LSU EUNICE STUDENTS

ACCUPLACER testing is conducted for non-LSUE students following the Testing Center Policies and fees. Non-LSU Eunice students are encouraged to contact the Testing Center by phone at (337)-457-6116 or in person in the LeDoux Library, Room 100-C, for more information.

MATHEMATICS ASSESSMENT

Any LSU Eunice student with an ACT mathematics score of 18 or lower is encouraged to take the ACCUPLACER Next- Generation Quantitative Reasoning, Algebra, and Statistics (QRAS) assessment prior to the first semester of attendance. The ACCUPLACER Next-Generation Quantitative Reasoning, Algebra, and Statistics assessment is not timed.

ENGLISH ASSESSMENT

Any LSU Eunice student with an ACT English score of 17 or lower is encouraged to take the ACCUPLACER Writing assessment prior to the first semester of attendance. The ACCUPLACER Writing assessment is not timed.

ACCUPLACER TESTING AND RETESTING

- Students may not bring a calculator for the mathematics assessments. Calculators are provided for selected questions on the screen for mathematics assessments.
- A waiting period of 24 hours is required prior to a retest on the same subject.
- Assessment scores are valid for five years from the date of assessment.
- Continuing LSU Eunice students that have, within the last 10 years, attempted an English composition, mathematics, or reading course that appears on their transcripts are not eligible to take the placement for the purpose of skipping a support course. In this case, students will be placed on the appropriate courses based on previous course success. Scores will be invalidated if you are found ineligible for the ACCUPLACER Assessment and fees will be forfeited.
- Upon the conclusion of the assessment, students are given a paper copy of their scores.
- Remote testing is available with vouchers from other universities.

STUDENT RESOURCES

- Students are encouraged to study prior to taking the placement assessment. ACCUPLACER provides free resources and a free Web-Based Study App. Both are available on the ACCUPLACER Student Preparation Web Page free of charge. Choose the Next-Generation Sample Questions in Quantitative Reasoning, Algebra, and Statistics (Math), Reading, and Writing (English).
- LSU Eunice resources: : https://www.lsue.edu/testing-center/accuplacer.php
    - MATH 1015
    - MATH 1021
- Current cut scores for each subject area are located here.

FINANCIAL AID INFORMATION

LSU Eunice administers a broad program of financial aid including grants, loans, and employment to help deserving students who need financial assistance to attend the University. In order to apply for financial aid, you must complete the Free Application for Federal Student Aid (FAFSA). The application can be found at https://studentaid.gov/h/apply-for-aid/fafsa. Students attending the Spring 2027 session will need to complete the 2026-2027 FAFSA. The priority deadline for spring is June 1, 2026. All supporting documents should be submitted well in advance of the priority deadline date to ensure a response to your application request and availability of funds at registration. Failure to do so may result in your having to pay all or most of your college expenses out of pocket. You can monitor your financial aid file progress and accept your award online through your Workday Student account.

Students who fail to begin attendance on all their courses by the 14th day for the spring session (or 7th day for the B and C Terms) may have their financial aid reduced or cancelled. **If you transfer from one school to another, your financial aid does not transfer with you.** To receive aid at LSU Eunice, check with the Financial Aid Office as soon as possible to find out what programs are available.

If for any reason financial aid for which you have applied is reduced or cancelled, you become responsible for covering the cost of the fees that the financial aid had previously covered. You will at no time be withdrawn from your classes automatically. I**f you fail to begin attending classes, you will still owe all tuition and fees to the University, AND you will receive Fs for the courses you have signed up for, putting your ability to receive future financial aid awards in jeopardy.**

LSU Eunice, along with other state colleges and universities, was authorized by the Louisiana Legislature to raise tuition. LSU Eunice will consider appeals for waivers of payment of fee increases for students who meet the following criteria:

1. Is a Louisiana resident.
2. Is a full-time student (12 or more hours for the spring semester).
3. Has applied for, and been deemed eligible to receive, federal financial aid (i.e., grants, loans, etc.).
4. Total cost of tuition, fees, books, and supplies exceeds the total amount received in grants, student loans, scholarships, and other types of financial assistance (i.e., VA, Acadiana Works, etc.).
5. The waiver cannot be used in connection with other scholarships that exempt the same fees.
6. Students must also maintain satisfactory academic progress based on LSU Eunice scholastic regulations.

You may apply for the waiver if you meet all the above criteria and have special circumstances. Special circumstances are defined as extreme condition(s) that may warrant re-evaluation of a student's financial aid file. The circumstances must be different from what has already been reported on the Free Application for Federal Student Aid (FAFSA).

Applications for hardship waivers are available in the LSU Eunice Financial Aid Office. Please complete the hardship waiver application and submit with supporting documentation to the Office of Financial Aid by September 11, 2026. **No application will be accepted after the deadline**.

ACADEMIC CALENDAR for the Academic year of 2026 -2027

SPRING SESSION 2027

CLASS SECTION INSTRUCTIONS

1. *New, re-entry, and transfer students:*
    1. Prior to registering, you may need to go to the Geaux Center, Room 117 in the Acadian Center if there is a problem with your immunization records. Students with outstanding debts will have to settle their accounts with the Office of Business Affairs (Science Building Room 115) prior to registration.
    2. The time at which you can begin accessing the registration system is listed as N/T/R students.
2. **Continuing Students:** All students must meet with an advisor prior to registering. Make an appointment to see your advisor as soon as possible to review your schedule and obtain clearance to register. Students will need to complete the checklist task before meeting with your advisor.
3. Tell your advisor if you plan to graduate at the end of the semester. Advisors must enter this information into the computer. Students planning to graduate at the end of the spring term must complete an Application for Degree and pay appropriate diploma fees by February5, 2027.
4. The time at which you can begin accessing the registration system is based on the total number of credit hours you have already earned, plus the credit hours in which you are currently enrolled. Your number of credit hours earned is listed on the table at the bottom of your transcript available on your Workday Studentpage.
5. To use the Workday system for registration, you must have your username and password. Current students should already have a copy of their username and password. If you did not receive or misplaced this information, you can contact the Office of Information Technology (email - oit@lsue.edu) or got to (Community Education Building Room 204) or call 337-550-1307. Some form of photo identification (such as a student ID card or driver's license) is required.
6. After selecting your classes in Workday Student print out your "Course and Fee Statement" found in Workday. No fee statements will be mailed to students. Students are advised to recheck their class schedule on Workday Student prior to the start of classes for cancellations, room changes, or time changes.
7. Verify your Course and Fee Statement carefully for accuracy prior to paying your fees.

REGISTRATION FEE PAYMENT PROCEDURE

After you have selected your classes for the term, you must clear your fees with the Office of Business Affairs.

"Clearing your fees" means that you have paid enough of your fees (including tuition) to allow you to attend class either for the whole semester or until the next payment deadline. Please clear your fees according to the dates and times listed above. **You are not considered registered until your fees have been cleared. Students who are not clearing their fees by the published deadline**

will have their schedules canceled and must complete the late registration process if they wish to be registered. Fees may be cleared in one or more of the following ways:

1. Log in to your Workday Student account, click on the Pay Fees tab, and apply for any financial aid you have been awarded.
2. Log in to your Workday Student account, click on the Pay Fees tab, and pay your tuition and fees online. You may pay with checking account information. Although payments will be routed through CASHNet, **you do not need to have a CASHNet account to pay tuition and fees**. You may sign up for the Nelnet monthly payment plan. On the Workday Student tab, at the bottom of the page, click on the Connect to Payment Portal.
3. Go to the Office of Business Affairs (Science Building Room 115) and complete fee payment with cash, check, money order or by applying for financial aid, or a fee exemption.
4. Sign up for a payment plan option under your Workday Student account.
5. You may mail your payment in the form of a check or a money order to the following address: LSUE • Office of Business Affairs • P.O. Box 1129 • Eunice, LA 70535. Please include your student ID number. **Do not mail cash!**

A WORD ABOUT FINANCIAL AID AND FEE PAYMENT

A student who has a fee statement with financial aid and/or scholarships listed may use the fee statement to financially clear their account up to the amount of aid listed. The aid must be awarded **and** applied on the fee statement. Students can go online to their Workday Student account under the Pay Fees tab and click on the apply aid button. Otherwise, students must present the signed permission statement to the Office of Business Affairs during the fee payment period. If the aid listed does not cover the entire charges, the student must submit the difference to the Office of Business Affairs for full financial clearance. Hours of operation are 8:00 a.m. – 4:30 p.m. each day.

If for any reason the financial aid that you have applied for is reduced or cancelled, you become responsible for covering the cost of the fees that the financial aid had previously covered. You will not be withdrawn from your classes automatically. **If you fail to begin attending classes and you owe a balance, you will still owe all tuition and fees to the University. You will receive W's on your transcript if you resign, putting your ability to receive future financial aid awards in peril if you resign. If you fail to begin attending classes and you do NOT owe a balance, you will NOT be withdrawn from your classes and you will receive F's in your registered classes, again putting your ability to receive future financial aid awards in jeopardy.**

FEE SCHEDULE

RESIDENT FEES

Fees for Louisiana residents are $200.10 for each semester hour of enrollment up to a maximum of $2,495.20 for 21 semester hours. During the spring and spring semesters, students are not allowed to schedule more than 19 semester hours without the approval of the Vice Chancellor for Academic Affairs.

Standard LSUE Tuition

- **Rate**: $200.10 per credit hour
- **Full-Time (12 hours)**: $2,401.20
- Applicable to most on-campus courses

LSUE Differential Tuition

- **Rate**: $212.05 per credit hour
- **Full-Time (12 hours)**: $2,544.60
- Applies to certain programs (e.g., Nursing, Allied Health, etc.)
- Includes extra fees for specialized instruction.

LSU Online (LSUO) Tuition

- **Rate**: $260.00 per credit hour
- **Full-Time (12 hours)**: $3,120.00
- 100% Online Programs
- Designed for flexibility and remote learning.

NON-RESIDENT FEES

Out-of-state residents (including international students) will be charged an additional $223.50 per credit hour, up to a maximum of $2,682.00 in additional fees for nonresident students enrolled in 12 credit hours.

Tuition is subject to change without prior notice until the first day of classes.

SPECIAL FEES

1. Fees for auditing courses are in accordance with the above schedules. Fees for students enrolling for combined credit and audit work will be assessed in accordance with total hours scheduled.
2. Application Fee, $25 (non-refundable)
3. Prior Learning or Credit by Examination, $30 per credit hour or $30 per course, depending on the credits to be transcripted.
4. Online Course and Telecourse, $50
5. Online course testing fees with Proctor U range from $15.00 to $23.75 per one-hour test paid for by the student for selected online courses. Faculty further disclose the number of tests that will be given in each online course syllabus made available to students on the first day of class.
6. Associate Degree Diploma Fee, $50; Certificate Fee, $25.00
7. Registration for “Degree Only,” $5.
8. Transcript Fee, $7.50 (per transcript)
9. Vehicle Registration Fee, $60 for the academic year • $40 for spring only • $10 summer only
10. Science Lab Fee, $20.
11. Allied Health Lab Fee, $40.
12. Nursing Lab Fee, $40 and Standardized Testing Fee $292 to $467.
13. Art Lab Fee, $20.
14. Health/Education Lab Fee, $25.
15. Fire/Forensic Science Lab Fee, $15.
16. Math Lab Fee, $50

17. A per credit hour utility surcharge may be assessed in addition to the fees listed in the fee schedule.
18. A student who pays by credit card will be assessed a transaction fee on the amount charged.

Special Fees are subject to change without prior notice until the first day of classes.

FEE REFUND SCHEDULE

A student who drops one or more classes after having paid fees and whose course load now qualifies for a lower tuition rate will receive refunds according to the following schedule (refund schedule subject to change):

A Term (January 19 – May 14)

100% by 11:59 p.m. January 26, 2027
0% after 12.00 a.m. January 27, 2027

B Term (January 19 – March 10)

100% by 11:59 p.m. January 26, 2027
0% after 12.00 a.m. January 27, 2027

C Term (March 15 – May 14)

100% by 11:59 p.m. March 22, 2027
0% after 12.00 a.m. March 23, 2027

REGISTRATION SCHEDULE

Registration begins October 19, 2026, using the schedule below based on the credit hours a student has earned PLUS the hours in which he or she is currently enrolled. Students can use Workday Student to check their transcripts to see how many credit hours they have earned. Students will not be permitted to register before their allotted time.

Monday – October 19

- 12:00 a.m. Honors, Veterans, Athletes, Pathways to Success, LSU Online, CALL

Monday – October 20

- 12:00 a.m. 60+ hours

Tuesday – October 21

- 12:00 a.m. 45-59 hours

Wednesday – October 22

- 12:00 a.m. 30-44 hours

Thursday – October 23

- 12:00 a.m. 15-29 hours

Friday – October 30

- 12:00 a.m. 0-14 hours, Transfers, and Re-entry

FAQ

1. *Who can take part in online class registration?*
   Current students and New/Transferring/Reentry (N/T/R) students who have completed the application process will be able to register online using Workday Student. Before students can register, they must first meet with a faculty advisor to discuss scheduling and to receive registration clearance. Students use their Username and Password to login on to Workday Student. If you need assistance, please contact the Office of Information Technology (Community Education Building Room 204 or 337-550-1307).

2. *Will all New/Transfer/Reentry students be able to register online?*
   To be able to register online, N/T/R students must have a current application on file and comply with immunization requirements.

3. *When can students register by computer?*
   Students whose admission files are provisional or complete can take part in early registration. Current students can register beginning October 19, 2026, based on the number of earned college credit hours plus the hours for which the student is currently registered this fall. Students can find out their number of earned credit hours using Workday Student to view their college transcript. The number of earned credit hours is included in a table at the bottom of the transcript. If you try to access the
   system prior to the time listed in the schedule, the system will not allow you to register.

4. *If my admission file is incomplete or I owe LSU Eunice money from the previous semester, will my registration be blocked?*
   In most cases, the computer registration system will allow you to register if you are an applicant whose admission file is not yet complete. If you currently owe money to LSU Eunice, the computer registration system will not allow you to register. The system will tell you the type of hold placed on your registration. Contact LSU Eunice to clear up the problem with the appropriate office.

5. **Once classes start, can I add or drop classes using the Workday Student registration system?** Yes, you can use Workday Student to add or drop classes. The system will follow the deadlines published in this Registration Guide and in the LSU Eunice Catalog.
   After the published deadlines, you will not be able to add classes. You will still be able to use the system to drop classes. **Before adding or dropping, you should consult with an academic advisor**. Ultimately, it is your responsibility to make sure that your course schedule

meets your needs. Your schedule should fit the requirements of your curriculum, whether you are enrolled in an LSU Eunice program or taking courses that you will transfer to another college. When you drop classes, you should be aware of financial aid requirements for satisfactory academic progress (SAP). You may fail to meet those requirements if you do not complete a sufficient number of the courses on which you initially enrolled.

6. *Can I resign from all my classes using the Workday Student computer system?*
   If it is prior to the first day of classes, yes. Otherwise, you will need to report to or contact the Office of the Registrar at (337) 550-1302.

VETERANS AFFAIRS

Veterans and their dependents filing for educational assistance with the VA may do so through the Office of the Registrar (Acadian Center Room 117). Additional information may be accessed at www.lsue.edu/veteransaffairs/index.php, by calling (337) 550-1216, or www.gibill.va.gov. Programs of Study approved by the VA State Approving Agency (this amended approval is provided under Title 38 USC 3675) effective June 26, 2016.

For a complete list of VA-approved programs of students at LSU Eunice, please visit. https://www.lsue.edu/veteransaffairs/documents/VAProg09-23.pdf.