

Minutes
SACSCOC Quality Enhancement Plan (QEP)
April 14, 2023
12:00 pm in A-127

Members present for meeting included: Dr. Paul Fowler, Angela Greaud, Elizabeth Vidrine, Mark Richards, Cassie Jobe-Ganucheau, Dr. Billy Fontenot, Dr. John Hamlin, Mae Simoneaux, Dr. Rob Jones, Symantha Jones, Brandon Borill, TraQuana Smith, Chad Jones, and Debbie Seilhan as recorder.

Absent: Bettina Trumps, Dean Todd Dozier, Victoria Throop, Michelle Richard, and Dr. Nancee Sorenson,

Dr. Rob Jones made a motion to accept the minutes of 3/31/2023. Mae Simoneaux seconded the motion. All in favor.

Advertising/Flyers/Signs Finalization

Dr. Fontenot pulled up the brochure for the committee to review the latest revisions. The following items were discussed:

- Travis Webb will provide quotes on the brochure by the end of next week.
- The Flyer/brochure is ready for review by the QEP committee.
- Banners and Window Wraps—both will be purchased.
- Who places banners/wraps? The Cabinet will meet next Tuesday and will decide where they will go.
- Dr. Fontenot said for everyone to please send any changes by Monday.

Introduction Section of QEP Document

Dr. Fowler pulled up the Introduction of the QEP for the committee to view. Dr. Fowler discussed how he looked at data and laid it out chronologically. Items viewed were

- The Historical Quality Enhancement Plan and how it plays into the QEP.
- Background information and data analysis to show that we have institutional planning and that planning was used to help determine this topic—strategic planning and input from Achieving the Dream. He is inserting links to various reports and comments.
- Various graphs in the Introduction and the reorganization chart. The first section is about two reports from 2020 and 2021, retention and success withdrawal, and some of the things that happen from the results of that data.
- Appendices—Dr. Fowler is putting the appendices in a holding folder for later.
- Mandated Board of Regents change, which includes a table of what that means as an institution.
- Discussion about Chancellor Sorenson, Dr. Hamlin, and Dr. Fowler discussing the QEP Committee, the Chair, committee members, etc.
- Report for 21-22 data is separated from the other data. It includes success rates for developmental courses and success rates for general ed courses.
- Disaggregated Success Rates in Courses with the Highest Enrollment discussed because that data shows that our development courses have the lowest success rates. SACSCOC will need to see this data. Dr. Fowler discusses the problems based on the data, 1. Decrease in success rate in developmental education, 2. Low success rates in MATH 1015 and MATH 1021, 3. Disaggregated data pointing to systemic issues dealing with ethnicity.

- QEP Committee Topic Selection—how multiple topics were narrowed down to six or seven topics, then narrowed down to the final choice. QEP Committee met and looked at survey results, but also looked at the data. Faculty Senate discussed the chosen topic. Survey results do not determine the topic—they help determine the topic in concert with the data. This is followed by discussion of the QEP plan. Data pointed to developmental education, just as it did ten years ago.

Editing/fine-tuning will begin in the next few weeks. The front-end is particularly important because we establish the topic using the data.

Dr. Fowler discussed that we also need to state in the Methodology section at the front-end that this plan may change. We want to react to what our students are telling us. Dr. Fowler sent Math and English chairs some of the information from the DANA Center.

SACSCOC Feedback

In about three weeks we should be receiving feedback from SACSCOC concerning the Compliance Certification—if we are found non-compliant on any items. The offsite committee has the option to provide feedback on the QEP summary we sent.

Miscellaneous

- Discussion began on options on yard signs, banners, and wraps. Dr. Hamlin said that yard signs are obstacles for the grounds crew. Everyone agreed, and that those who went to Amarillo thought that their wraps were nice.
- No word yet on whether Dr. Desmond Lewis will be eligible to be our lead QEP evaluator.
- Dr. Borill commented that he had issues with registration for the Fall with some of the math courses for students with the T sections. It needs to be updated in the pre-requisite tables in the Registrar's Office. Dr. Fontenot also had an issue when registering students for English courses. He had to register the supplement first before the support course. Dr. Fontenot said that he would email the Registrar's office to update that information for Math and English.
- Budget—Amy Greagoff and Dr. Fowler are working on a plan. There are two pieces to the budget. Are we saving any money? What is it going to cost? It should not cost any more money than we are spending now. He needs to provide Amy with some information and some data for fall so she can run some ratios. Circle IN was discussed. Cassie got quotes, and Humana is reviewing a proposal. Should Circle In be part of the QEP? Dr. Hamlin said it should be a tool to help, but not mandated. Dr. Fontenot said he would remove it from the budget items. Other tools may work better.
- Cassie said that advising is going well and students are registering for five days a week of classes, especially new students. They are very receptive. Students do not understand the two math classes, but usually understand when told that one will help them pass the credit bearing class.
- Dr. Fowler said we need to approve the flyer on Tuesday. Any edits need to be sent to Cassie by Monday at 4:30.

Motion to adjourn was made by Cassie Jobe-Ganuchau, and it was seconded by Dr. Rob Jones. All were in favor.