

**Louisiana State University Eunice  
Office of University Housing  
2026-2027 Housing Contract**

1. **ACCEPTANCE OF CONTRACT:** Provide your signature, age, and date in the designated blanks at the end of this contract. If you are less than 18 years of age, your parent or guardian must also sign and date this form. Time is a material and essential term of this contract, and strict adherence to all deadlines, payments, cancellations, and obligations is required. By electronically signing this contract through the Louisiana State University Eunice Housing Portal you are agreeing to the terms and conditions set forth below. Any deviation from any term or condition of this contract must be in writing and signed by someone with appropriate authority.
2. **DEFINITION OF TERMS:**
  - a. This contract governs the Bengal Village Apartments on campus at Louisiana State University Eunice (LSUE).
  - b. The term "LSUE housing" applies to all housing operated by the Office of University Housing.
  - c. The term "Academic Year" is based on the LSUE regular academic calendar published in the LSUE General Catalog.
  - d. The term "student" or "resident" refers to the individual occupying the space on campus.
  - e. The term "full-time student" refers to an individual taking 12 credit hours or more for either the fall or spring or 6 credit hours or more for summer through a sponsored LSUE academic program.
  - f. The term "part-time student" refers to an individual taking less than 12 credit hours for either the fall or spring or less than 6 credit hours for summer through a sponsored LSUE academic program.
  - g. The term "good academic standing" refers to the status of a student who is eligible to continue or re-enroll at LSUE, even if on scholastic probation or on scholastic warning status.
  - h. The term "good financial standing" refers to the status of a student who has resolved all balances owed to LSUE and is eligible to complete financial registration for current or future semesters.
  - i. The term "move in" or "check in" refers to the acceptance of the room key by the student.
3. **ELIGIBILITY**
  - a. With limited exceptions, you must be an LSUE student enrolled in at least 9 credit hours in an LSUE approved program and in good financial and academic standing to be eligible for LSUE housing. You must complete registration by the regular registration deadline published in the Academic Catalog to remain in LSUE Housing for a given term. Dropping below 9 credit hours after a semester starts does not terminate this contract. If space is available, the Office of University Housing (University Housing) may permit a student who drops below 9 hours to live in Bengal Village. It is your sole obligation to promptly notify University Housing of any change in enrollment or status with the university.
4. **CONTRACT PERIOD**
  - a. **Duration of Contract:** Students living in Bengal Village have a 9-month contract. Bengal Village will close between the break between fall and spring semesters when classes are not in session. Requests for break housing must be submitted at least two weeks prior to hall closures. LSUE does not guarantee temporary or interim housing during breaks between semesters. Bengal Village will close the last day of finals for the fall and spring semesters.
  - b. **Occupancy Dates**
    - i. Academic year: Buildings typically open the weekend before classes start in August and close on the last day of finals for the fall and spring semesters.
    - ii. Exception: Students actively participating in official LSUE business, such as student athletes or resident assistants, may have different move in or move out dates, as set by the Office of University Housing.
    - iii. A graduating student must gain approval from the Office of University Housing at least two weeks prior to their graduation ceremony for an extension and must vacate on the date of commencement.

- iv. Moving out of LSUE housing before the end of the spring semester without a qualifying reason and approval from University Housing is a violation of this contract, and you will be assessed charges and penalties as outlined below.

## 5. ASSIGNMENTS:

- a. **Assignment of Space:** This contract is not a lease. It is a contract for assignment of space within LSUE housing. Submitting a housing application or signed contract does not guarantee a space. LSUE may use temporary or overflow housing, consolidate rooms, or reassign you as needed.
- b. **Transfers Prohibited:** Assignment, trading, or transferring your assigned space is prohibited. No provision of this contract may be transferred or assigned. Subleases are not permitted. LSUE reserves the right to reassign you to a different room or building.
- c. **Room Changes:** If for any reason you are required or allowed to move to a different space room type than that which you previously occupied, you will be charged or refunded the difference between the two rates (prorated for the remainder of the term). If for any reason you are allowed to move to a different room by your own request, you will be charged a room change fee of \$200.
- d. **Partial Occupancy:** LSUE housing rates are based on the unit being occupied at its normal capacity. If, for any reason, your unit becomes occupied at less than normal capacity one of the following options may apply:
  - i. **New Resident:** New residents may be assigned to your unit at any time.
  - ii. **Consolidation:** You may be contacted by University Housing to move into a new room or building. University Housing will do its best to accommodate roommate or room space requests.
- e. **Ineligible Occupants:** Rooms may only be occupied by residents assigned by University Housing. If you allow anyone else to move into or stay in your apartment, suite, or room, you may be removed from campus housing. Overnight guests are permitted in LSUE housing but are subject to the conditions and approval process outlined in the *Living on Campus Handbook*.
- f. **Renewal:** You may be given the opportunity to renew this contract online to live in campus housing the following academic year. If you choose to renew, you will be bound by and subject to all the terms and conditions of this contract and any additions, deletions, or modifications contained in the online version that you accept, authorize, or agree to electronically in the manner prescribed online in lieu of a handwritten signature.
- g. **Housing Cancellation/Withdrawal:** You must submit any housing cancellation forms and any required supporting documentation to the Office of University Housing. Charges for cancellation/withdrawal and any refund or penalties shall be determined as outlined below. Cancellations submitted to other university departments may not be honored.
- h. **Room Assignments and Inspections:** LSUE reserves all rights in connection with assignment of rooms. LSUE shall have the right to enter and inspect rooms for cleanliness, health and safety condition, occupancy, and for suspected policy violations.
- i. **Summer Transitions:** Students approved for summer housing may be required to relocate to alternative spaces as deemed necessary by University Housing. This includes but is not limited to intercession or interim housing assignments that may differ from a summer assignment.
- j. **Vacating Premises:**
  - i. Upon expiration or termination of this contract, you agree to vacate the premises, as instructed, upon notice of the same, removing all personal items and refuse, and leaving the premises in good condition, normal wear is expected.
  - ii. If you fail to follow the proper procedure to check out of your room, you will be assessed a service charge of \$100. In addition, if you fail to check out by the date and time announced for the closing of your unit or the end of your occupancy period, you will be assessed an additional service charge of \$25 for each hour from that announced time until the time you complete a proper checkout. This is in addition to any damage or service fees for which you may be liable. Any items left in your room are subject to item removal and disposal charges, as set by University Housing staff.

## 6. CHARGES:

- a. **LSUE housing rates will be established and published by University Housing on its website.**
- b. Payments shall be made in accordance with the tuition and fee payment deadlines published in the Academic Catalog. Other payment deadlines may be established and published by University Housing with advance notice.

- c. Rental rates are subject to change prior to the beginning of any academic term.
- d. All residents are required to purchase a meal plan, which will automatically be posted to student fee statements at the beginning of each semester. Meal plan rates are set by LSUE Dining Services.

#### 7. APPLICATION FEE:

- a. A \$150.00 application fee shall be paid to the university when a housing application is submitted. Application transaction fees may apply based on payment method.
- b. The \$150.00 application fee is nonrefundable.
- c. Payment of an application fee does not guarantee a space on campus.

#### 8. CANCELLATION POLICY:

- a. **Cancellations received before June 1 or within 3 days of signed contract:** No cancellation penalty.
- b. **Cancellations received between June 1 and August 1:** A \$300 cancellation penalty will be applied.
- c. **Cancellations received after August 1 but before date of assigned move in:** A \$500 cancellation penalty will be applied.
- d. **Cancellations received on or after assigned move in day, but before the end of the spring semester from students who remain enrolled at LSUE:**
  - i. If you move out without resigning from LSUE, you are responsible for the full cost of your assigned room for the fall and spring semesters.
  - ii. If you did not live in LSUE housing for the fall semester and properly cancel your housing contract before classes begin for the spring, your charges will be removed and you will be charged a \$500 cancellation fee.
- e. **Students who graduate after the fall semester, before the spring semester:** If you lived on campus during the fall semester but are graduating before the spring, the contract may be cancelled with no penalty. You must properly cancel your housing contract before the final date of the fall semester.
- f. **Cancellations received on or after assigned move in day for the fall semester but before the end of the spring semester for students who withdraw from LSUE:**
  - i. If you withdraw from LSUE before or during the 8<sup>th</sup> week of classes, you must contact University Housing to schedule a checkout inspection. Rent will be prorated to the date of move out and you are responsible for 25 percent of the remaining rent for your room for the current semester. Spring charges will be removed.
  - ii. If you withdraw from LSUE after the 8<sup>th</sup> week of classes, you are responsible for the full cost of housing for the semester, and you will be charged an additional \$500 cancellation fee. Students are responsible for contacting University Housing and scheduling a checkout inspection to avoid additional penalties.
- g. **Failure to cancel or claim room by 11:59pm on the first day of classes of the fall or spring term:**
  - i. Students not enrolled at LSUE: You will be charged 25 percent of the rent for your assigned space for the fall semester.
  - ii. Students enrolled at LSUE: You will be charged a \$1,000.00 cancellation fee.
- h. **Convenience of University:** If you are required to move out of the residence halls for the convenience of the university, you will be refunded all of the remaining rent for the current semester and shall not be charged rent for any future term so long as you do not live in the residence halls in accordance with 11.b.
- i. **Cancellations due to disciplinary action:** If you are required to move out of LSUE housing as a result of disciplinary action, your charges will be calculated as in accordance with 8.c., 8.d., and 8.f.

#### 9. CONDUCT:

- a. You shall abide by the terms and conditions of the *Code of Student Conduct, Living on Campus Handbook*, and all rules and policies of University Housing and LSUE.
- b. **Safety Hazard:** LSUE, at its sole discretion, may terminate this contract without prior notice if it reasonably believes that your continued occupancy presents a safety hazard to yourself or others or that it is detrimental or disruptive to others. If the resident's continued occupancy poses a safety hazard to themselves, others, or property, or if circumstances require adjustments for operational or disciplinary reasons, the University may require the Resident to relocate to another assignment, be assigned to alternative accommodations, or have this Contract terminated.
- c. **Unauthorized Room Changes:** Students found to have performed a room change that has not been approved or processed by University Housing may be subject to a \$200.00 fee and submitted through the Student Accountability process.

- d. **Care of Space:** You are responsible for your assigned space. Cleanliness issues with your space may result in charges for cleaning, pest/insect eradication, or other damages. The altering of student space is not allowed. Installation of any non-approved items, painting or installing wallpaper, or installing LED strip lights in a room or apartment, or damage to the interior or exterior surfaces of campus housing is prohibited. LSUE, at its sole discretion, may terminate this contract without prior notice should you not abide by the health and safety guidelines outlined in the *LSUE Living on Campus Handbook*.
  - e. **Tobacco Free:** The use of tobacco and tobacco products is prohibited on campus. All LSUE housing facilities, including the grounds and Clubhouse, are tobacco free. Use of any tobacco product or electric cigarette is not permitted inside any LSUE housing facility.
  - f. **Prohibited Items:** Pets, guns (including but not limited to firearms, BB guns, pellet guns, air pistols, and paint guns), ammunition (including spent shell casings), explosives, and illegal drugs are not allowed in LSUE housing under any circumstances. High Risk Devices such as e-bikes, scooters, hoverboards, or similar devices are prohibited inside LSUE housing, including grounds and Clubhouse, due to fire risk. Any violation of this provision may result in immediate termination of this contract. A full list of prohibited items is provided in the *LSUE Campus Handbook*.
  - g. **Alcoholic beverages:** Possession or consumption of alcoholic beverages in LSUE housing is strictly prohibited in accordance with University Housing, LSUE, state and federal regulations, statutes, and policies.
- 10. LIABILITY FOR DAMAGES OR LOSS:** You are liable and shall pay for any damage you or your guests cause to university property. You may also be held liable for and shall pay a share of the damages to your unit. You are responsible for securing your personal property and your assigned room at all times. LSUE assumes no responsibility and shall not be liable for any loss of or damage to your personal property and you agree to hold LSUE harmless for any such loss or damage.
- 11. FACILITY/EQUIPMENT MALFUNCTIONS:** In the event of a malfunction of mechanical equipment in our apartment/unit, university personnel shall make every effort to restore operations quickly and/or make reasonable accommodation to compensate temporary outages.
- a. In the event of an equipment malfunction or maintenance issue, you are required to immediately notify University Housing professional staff by submitting a work order, either in person at the front desk of Bengal Village or through the *LSUE Housing Portal*. Text, GroupMe, and/or social media posts do not meet these requirements.
  - b. *Refunds of housing charges are not made for suspension of services caused by equipment malfunctions.* If suspension of service is prolonged, University Housing at its sole option reserves the right to terminate this contract and refund the remaining part of the semester housing charges (“Convenience to University”). If a particular malfunction continues for more than 10 days, you have the option to request to be moved to another space, you will be charged for or refunded any difference in rates. Failure of facilities systems does not constitute an automatic termination of this contract.
- 12. MOLD/MILDEW CLAUSE:** You acknowledge and understand that (a) the assigned space is located in a climate with temperature, humidity, and other naturally occurring conditions that normally allow the growth of mold and mildew in locations where dampness or moisture are present; and (b) upon moving into the assigned space, you will have control over and knowledge concerning conditions in the interior of the assigned space. Therefore, you agree to:
- a. Maintain consistent temperature for climate control and air quality. Specific instructions are provided for proper thermostat operation. It is imperative that thermostats are set to “auto” and not “fan” to control moisture.
  - b. Run bathroom fans during and after showers/baths to ensure proper circulation of air.
  - c. Maintain the assigned space in a clean condition by mopping, vacuuming, and/or wiping hard surfaces with a household cleaner.
  - d. Take all necessary steps to prevent microbial growth from accumulating in your assigned space by promptly removing visible moisture or condensation from floors, walls, windows, ceilings, and other surfaces. If moisture is present due to a leak or other issue, report the problem immediately to University Housing for proper assessment and repair.
  - e. Follow the additional guidelines that can be found in the *Living on Campus Handbook*.
- 13. Pest Control:** LSUE maintains a routine pest control treatment process. You acknowledge and understand that you have a responsibility to maintain your assigned space to avoid attraction or infestation of pests. Therefore, you agree to:
- a. Promptly report pest or insect activity. The University may conduct inspection and treatments as needed.
  - b. Keep the assigned space in a sanitary condition by regularly disposing of trash, storing food properly, and avoiding practices that attract pests.

- c. Promptly report any signs of pests (such as insects, rodents, or bed bugs) to University Housing staff in writing via the Housing Portal or by emailing Housing.
- d. Cooperate fully with all pest control inspections and treatment, including preparing the assigned space as instructed (e.g., laundering bedding, moving belongings, temporarily vacating the space).
- e. Allow authorized personnel to enter the assigned space for pest inspection or treatment, with or without prior notice if urgent health or safety concerns require immediate access.
- f. Accept that in an infestation is determined to result from failure to maintain sanitation, failure to report promptly in writing to Housing staff, or failure to cooperate with treatment, you may be charged for additional pest control or cleaning costs.
- g. Acknowledgement that the University is not responsible for the loss or damage of personal property due to pest infestations or treatments. You are strongly encouraged to maintain renter's insurance to protect personal belongings.

**14. INDEMNIFICATION AND LIABILITY FOR DAMAGES:** You agree that the University does not promise, warrant, or guarantee your safety and security, or that of your guests, or your personal property against criminal actions of other residents or third parties. Furthermore, the University shall not be liable for any damage or injury to you, your guests, or your personal property or to any theft, vandalism, or casualty occurring in the assigned space or the building in which you reside. You agree to indemnify and hold harmless the university and its respective agents and employees from and against all claims, action, judgements, damages, liabilities, costs, demands, losses, and expenses (including but not limited to, injury resulting from engagement, involvement, or participation by you or any of your guests in any event sponsored by the University), unless such injury is caused by the negligence or intentional conduct of the University or its agents or employees. You hereby release and forever discharge and hold harmless the University and its agents and employees from any and all demands, causes of action, and/or judgements of whatsoever nature of character, past or future, known or unknown, whether in contract or in tort, whether for personal injuries, property damage, payments, fees, expenses, or any other monies due or to become due, or damages of any kind or nature, arising out of, in any way, this contract and the use of LSUE housing. It is recommended that you obtain and maintain adequate renter's insurance at your own expense.

**15. FORCE MAJEURE:** The University's duties and obligations under this contract shall be suspended immediately without notice during all periods that housing is closed because of force majeure events including, but not limited to, any fire, act of God, hurricane, war, government shutdown, order or action, government-mandated evacuation, act of terrorism, epidemic, pandemic, or any other event beyond University Housing's control. If such an event occurs, University Housing's duties and obligations in this contract will be postponed until such time as University Housing, in its sole discretion, may safely reopen housing. In the event that any University Housing operations are suspended due to an event under this clause, University Housing is under no obligation to refund any amounts paid.

**16. TERMINATION OF CONTRACT:** LSUE, at its sole option, may terminate this contract for violation of the terms and conditions or for any violation of LSUE policies, regulations, *Living on Campus Handbook*, the law, or the *Code of Student Conduct*. Failure to enforce strictly or promptly any of the terms and conditions of this contract by LSUE shall not operate as a waiver of any of LSUE's rights as provided herein. You must advise University Housing immediately if you are arrested for, convicted of, or plead guilty to a crime other than a minor traffic offense or if any such criminal action is pending or expected to be brought against you. LSUE, at its sole option, may terminate this contract if you complete, withdraw, or are removed from the approved LSUE program which enables you to live in LSUE housing. LSUE, at its sole option, may terminate this contract if you fail to pay outstanding balances to LSUE. Housing assignments will be cancelled if classes are not scheduled by the date published by LSUE Housing.

**17. PHOTO/VIDEO DISCLOSURE & RELEASE:** : University Housing has the right to reproduce, use, exhibit, display, broadcast, distribute and create derivative works of university related photographs or videotaped images taken in public spaces of on-campus housing residents, visitors and guests for use in connection with the activities of the university and University Housing or for promoting, publicizing, or explaining the university and University Housing. LSUE is relinquished from and given all rights, title, and interest a subject may have in the finished photographs, print pieces, electronic versions, videotapes and/or sound recordings for the purpose and promotion of Louisiana State University by LSUE Public Relations and/or the Office of University Housing.

**STUDENT NAME (PRINT):** \_\_\_\_\_ **STUDENT ID NUMBER:** \_\_\_\_\_

I agree to abide by the contract terms listed above.

\_\_\_\_\_  
**STUDENT SIGNATURE**

\_\_\_\_\_  
**DATE**

\_\_\_\_\_  
**PARENT/GUARDIAN SIGNATURE**  
(If applicant is under 18 years of age)

\_\_\_\_\_  
**DATE**

**ACCEPTANCE BY LSUE**

This contract has been received and accepted by LSUE, Office of University Housing.

COPY ONLY